

Environment and Transport Cabinet Committee - WORK PROGRAMME 2019/20

Item	Cabinet Committee to receive item
Portfolio Dashboard	At each meeting
Budget Consultation	Annually (November/December)
Final Draft Budget	Annually (January)
Annual Equality and Diversity Report	Annually (June/July)
Risk Register – Strategic Risk Register	Annually (March)
Winter Service Policy	Annually (September)
Bus Feedback Portal update	Quarterly
Strategic Delivery Plan Monitoring	Bi-Annual (every six months – November & May)
Work Programme	At each meeting

23 January 2020				
No.	Item	Key Decision	Date added to WP	Additional Comments
1	Intro/ Web announcement (Standing Item)			
2	Apologies and Subs (Standing Item)			
3	Declaration of Interest (Standing Item)			
4	Minutes (Standing Item)			
5	Verbal Update (Standing Item) TP – update			
6	Performance Dashboard			
7	Financial Monitoring			
8	Bus Feedback Portal (Quarterly)	NO		Deferred from November 2019
9	Waster transfer station Folkestone & Hythe (key decision)	YES		
10	Transport for the South East (TfSE) - Transport Strategy Consultation - response from KCC			
11	Proposed Adoption of the Kent Downs AONB Management Plan 2019 - 2024	YES	22/08/2019	
12	Kent Biodiversity Strategy		23/09/2019	
13	Update report on a range of emergency planning work outside of Brexit preparations			
14	Work Programme (Standing Item)			
	EXEMPT			
15	Contract Management (Standing Item)			

24 March 2020				
No.	Item	Key Decision	Date added to WP	Additional Comments
1	Intro/ Web announcement (Standing Item)			
2	Apologies and Subs (Standing Item)			
3	Declaration of Interest (Standing Item)			
4	Minutes (Standing Item)			
5	Verbal Update (Standing Item)			
6	Performance Dashboard (Standing Item)			
7				
8	Gypsy and Traveller Unauthorised Encampment Strategy		22/08/2019	
9	Work Programme (Standing Item)			
	EXEMPT			
9	Contract Management (Standing Item)			

15 May 2020				
No.	Item	Key Decision	Date added to WP	Additional Comments
1	Intro/ Web announcement (Standing Item)			
2	Apologies and Subs (Standing Item)			
3	Declaration of Interest (Standing Item)			
4	Minutes (Standing Item)			
5	Verbal Update (Standing Item)			
6	Performance Dashboard			
7	Heritage Strategy		27/09/2019	Requested by Tom Marchant
8	Work Programme (Standing Item)			
	EXEMPT			
9	Contract Management (Standing Item)			

Items for Consideration that have not yet been allocated to a meeting	
17/00084 – A247 Sutton Road, Maidstone at its junction with Willington street	
18/00037 - M2 Junction 5	
North West Maidstone Transfer Station	Requested at E&T Cabinet Committee on 16 July 2019.
Natural Capital	
Road Crossing Patrol Policy (Decision)	
Tunbridge Wells Transport Strategy	
Transport for South East (TfSE) - endorse TfSE proposal	Joe Ratcliffe has advised that due to the Secretary of State's letter informing TfSE that they cannot apply for statutory status at this time, there will be no final proposal in September. Return of paper to Cabinet Committee will depend on Government.
Update report on the North West Maidstone Transfer Station	Requested at E&TCC on 16 July 2019
Update report on Serious Organised Crime	Requested at E&TCC on 16 July 2019
Update report on Brexit	Requested at E&TCC on 16 July 2019
Gypsy and Traveller Service Charge and Rent Setting Policy (Decision)	January (TBC)
Gypsy and Traveller: Pitch Allocation and Site Management Policy (Decision)	January (TBC)
ADEPT – Live Labs (update report)	Requested at E&TCC on 10 October 2019
Brexit (update report)	Requested at E&TCC on 10 October 2019

